## Central Vermont Solid Waste Management District

**Montpelier, VT 05602**

## (802) 229-9383

[**www.cvswmd.org**](http://www.cvswmd.org/)

Special Meeting of CVSWMD’s Ad Hoc Facility Committee (AHFC)

# Tuesday, October 17, 2023 5:00 p.m.

**Minutes**

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| 1. | Call to Order  Fred Thumm called the AHFC meeting to order at 5:00 PM with a quorum of the committee present.  Committee/Board Members present via Zoom: Jon Jewett, Lee Cattaneo, Bill Powell  Staff Present: General Manager Dan Casey and Assistant General Manager Theron Lay-Sleeper  Others present: None  Committee Members absent: Shari Cornish, Bill Ahearn |
| 2. | Agenda Revisions: None |
| 3. | Public Comment Period and Announcements: None |
| 4. | Minutes: Lee Cattaneo moved to adopt the minutes from the July 27, 2023 meeting. Jon Jewett seconded and the motion passed unanimously. |
| 5. | HHW Facility Update  Theron Lay-Sleeper updated committee members on project progress and the committee discussed the timeline and budget of the project. |
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| 6. | Engineering, Architectural Service Proposal review  The Committee discussed the proposal for phase two of the project. Staff will meet with Weston & Sampson Thursday to discuss the proposal and refine scope of work. |
| 7. | Other Old or New Business: None |
| 8. | Adjourned at 5:30 PM by consensus. |

Prepared by Theron Lay-Sleeper